



SURREY COUNTY WOMEN'S BOWLING ASSOCIATION  
PRESIDENT Mrs Dorothy Roberts

The  
Co-operative  
Funeralcare  
LEIGHTONS  
Optical & Hearing Care

## MINUTES OF THE COUNCIL MEETING HELD 3<sup>RD</sup> APRIL 2018 AT MANSEL ROAD CENTRE WIMBLEDON

Those Present: President Mrs D. Roberts, SVP Mrs P. Bruno, JVP Mrs C. Emanuel, Secretary Mrs S. Mitchell, Asst Sec Mrs J. Pedersen, Treasurer Mrs Z. Hollins, Match Sec Mrs P. Garden, Comp Sec Mrs A. Rapley.

B.E. Delegate Mrs P. Biddlecombe, Life Members Mrs R. Potheary and Mrs J. Taylor, Past Presidents Mrs G. Bonnell, Mrs A. Bolton, Mrs T. Davis, Mrs R. Pickering and Mrs M. Vandrau.  
Zone Secs Mrs P. Chappell, Mrs V. Hobart, Mrs J. Colvin and Mrs M. Beech and 48 delegates.

Before the meeting commenced, President Dorothy, asked for a minutes silence in memory of all the friends we have lost since last we met

Apologies for absence: IPP Mrs S. Maylin, Comp Sec Mrs J. Hewett, Benevolent Sec Mrs C. Duarte. Safeguarding Officer Miss C. Brady, Life Member Mrs G. Platt and 9 Delegates.

Minutes of the meeting held 3<sup>rd</sup> October 2017 having been circulated were taken as read, Proposed for acceptance by Mrs S. Russell (Cheam Fields) and seconded by Mrs G. Bonnell (Cheam Fields) and signed by the President.

### Matters Arising

Presentation Dinner - this has been reviewed with the idea of a lunch, but the venue visited was deemed unsuitable. After further thought, it was realised that the indoor season would be underway in October and many of the lunch participants would have bowling commitments. The format adopted last year seemed to work well, and without music, people stayed and chatted, but the event still finished earlier.

The Presentation dinner this year will be back at Silvermere on 19<sup>th</sup> October – more information later.

No further matters arising

Secretary's Winter Report – Sheron Mitchell

### Ladies

First and fore most congratulations to Sylvia Russell on attaining her National umpiring qualification. We are holding the Council meetings for this year at Mansel Road again,.

To date there has been no response to the advertisement for an Assistant Secretary.

### Bowls Surrey

At the October Council meeting we introduced the new Constitution which, at our AGM, we adopted so this brought the SCBA and SCWBA under one Constitution which will involve one AGM. At our joint AGM in November we will have to vote on some amendments to that Constitution as we have discovered one or two inconsistencies that need to be addressed.

The adoption of the Constitution has caused the misconception that we are therefore automatically amalgamated together and working as one unit.

Although we are working towards that goal, you will appreciate there is a lot of work to be done as both Sections in Bowls Surrey operate very differently.

**History and ongoing:** In order to establish a joint Constitution, a working party was set up consisting of Derek Harvey (Administrator/Men's County Secretary, David Lokkerbol (Assistant Secretary), Graham Dauber, Howard Quinnell (Bowls Surrey Treasurer) and David Miller from the men and Shân Maylin, Pauline Biddlecombe and myself from the ladies. This working party which now includes Jan Pedersen is now working on the Rules and Regulations.

We have identified those areas where our rules are common to both for example County competitions leading to the National Championships. However, until this huge task is finalised we are working as independent sections under the Bowls Surrey name and we will be retaining our own website and Year Book for the immediate future.

It is important that during the winter months those of you who have computers should keep looking at the website as items will be posted there you may find interesting.

## **Safeguarding**

Chelsea Brady who is currently our Safeguarding Officer has reported that she has received no enquiries so far. I should draw your attention that Bowls Surrey follows the Rules laid down by Bowls England but if you want more information please do look on the Bowls England website or the Bowls Development website for Safeguarding in Bowls. The by word is “common sense” in order to protect those that need protecting and yourself.

## **Data Protection**

- As most of you will know the new Data Protection Act comes into force on 25 May 2018. This will be dealt with in detail at the Secretarial meetings however, there are one or two points I would like to draw your attention to.
- As a County we need information about members from the Clubs. For example, Coaches, Markers, junior girls, over 55 women. If we are not given the information of juniors how can we contact her or her guardians/parents about anything the County may be organising which may benefit their bowling? .
- All clubs and counties are obliged to destroy any personal information when it is no longer needed.
- The Data Protection Act will be discussed at the joint Secretaries’ meetings in more details

## **A, B and C forms**

- In view of the confusion caused by the Ladies Addendum with the competition forms we are trialling one year without it.
- Therefore it is important the “C” form is completed correctly. If every lady is put into the “Triples” column the form will assume that lady is the named person and multiply that final number by 3. That will be the figure that will be put into the Finance form. Last year we had to refund a number of clubs as their entries for the triples and fours were too many for the actual membership!
- The “A” form will be discussed at the Secretaries’ meetings too as we try to make things clearer for clubs to follow.
- If anyone would like me to explain affiliation more fully I will be happy to do so under any other business.

## **Coach Bowls**

Coach Bowls has now introduced a new scheme whereby Coaches keep a log book. It was felt that grass root coaches were being overlooked and the idea behind this scheme is to rectify this. Coaching is one of the pillars of our sport. A coach can earn points to gain recognition and the scheme will run from February 2018 to February 2021. By keeping a log of activities and coaching you have been involved in, it will also enable you to evaluate your own coaching development. This is not compulsory but is recommended by Bowls England, the EIBA and ESMBA so that coaches can be supported.

## **Markers**

As you know Surrey operates its own marking courses very ably run by Ann Brown with a number of other willing volunteers. The marking course team are encouraging newly qualified markers to keep a record of their marking activities in order to demonstrate proficiency at requalification. A facility for requalification after five years has been put in place. For your information five people have applied for this, four of whom are men so ladies

## **Umpires**

All requests for umpires are to go through Ken Bickley and all Clubs and organisers are reminded that there is a charge of £10 for an Umpire to be paid on the day and it is expected that arrangements should be made for meals to be provided where appropriate.

## **Ladies Top Club**

I expect most of you will have seen the Top Club draw and will be aware that the format has changed. I am led to believe this is a trial. BE have at long last tried to address the problem by dividing the Top Club into 8 regions. This is a very good idea and one I wholeheartedly support. However, I struggle to understand the logic in the division between Region 6 (Kent) and Region 7 Hampshire, Isle of White, Surrey and Sussex.

In 2017 the entries were as follows:

Kent 34 entries  
 Surrey 27 entries  
 Hants 12 entries  
 Isle of Wight 1 entry  
 Sussex 4 entries  
 These are the entries used to determine Regions 6 and 7

Year	Regions	Difference
2017	Kent 34 entries (Region 6)	
	Isle of Wight, Hants, Surrey, Sussex 44 entries Region 7	10 more entries
2018	Kent 30 entries from 29 clubs (Region 5)	
	Isle of Wight, Hants, Surrey, Sussex 46 entries Region 7	16 more entries

Had the split been as follows the difference would have been marginal:

2017	Kent 34 entries and Sussex (Region 6) 38 entries	
	Isle of Wight, Hants, Surrey, (Region 7) 40 entries	2 more entries
2018	Kent 30 entries from 37 clubs (Region 5)	
	Isle of Wight, Hants, Surrey, 39 entries Region 7	2 more entries

As things stand Region 7 has to play 1 more round than Region 6 and the lower half of the draw means Surrey will be playing a Sussex team and at the top end of the draw Surrey will be playing a Hampshire/Isle of Wight team. There is every possibility that by Round 5 two Surrey teams could play each other or a Sussex team could end up playing a Hampshire/Isle of Wight team. This appears to me to be illogical. The rules will be updated before the season begins apparently. I raised this at the Bowls England Regional meeting and BE will be speaking to Clubs and the Counties to see how it worked and what changes should be made if any.

### Competitions 2018

I would like to thank the Club Champions in Zone 2 for kindly agreeing to a re-draw to enable Margaret Woods to participate in this competition. This is a prime example of non-communication within the club where there is a Club Secretary and Section Secretaries. Without going into the minutia suffice to say we had a very unhappy Ladies' Champion who had not been entered due to the person who had entered the information on line not checking first that he had all the relevant information. Equally we had the situation where ladies had been entered who didn't know anything about it and did not wish to participate. Once again this will come up at the mixed Secretaries' meetings.

Bowls England are introducing a membership scheme and although I am not sure of the exact format it will take Surrey is one of five counties which will be guinea pigs. Once again there will be more information at the Secretaries' meetings.

### Treasurer's Report – Zoe Hollins

You'll be pleased to hear I only have a couple of things to say.

Firstly for those who have been selected for County Games, we are asking if you would send payment prior to these games, either by cheque or directly into our bank account, the same as the County Indoor Games.

A lot of you have done this so thank you very much. This will assist with the admin prior to the matches and hopefully should help to commit players to the game they have been selected for. Next year we will make this compulsory and hope you all find it helpful too.

As I mentioned at the AGM, this year is going to be expensive because one of the John's matches is on the Isle of Wight. We are having a coach and look forward to having as much support as possible for this match, and of course all other matches. However there are limited spaces on this coach and they will be on a first come first served basis. I hope some of you are able to join us which will help spread the cost of this coach

**200 club** Application Forms are in your delegates envelopes Please circulate within your club and photocopy more forms if required. As per the letter, I can email you a form if you want, or they can be downloaded from the website

Nothing more to say unless you have any questions.

### **Competition Secretary – Ann Rapley**

Jean is still sunning herself in Australia, but we wish you all a happy summer.

Please get your results in as quickly as possible so they can be entered onto the website.

### **Year Book Secretary – Marianne Ward**

Nothing to say, but there are many clubs year books to be collected still – list read out asking for help – if you are able to help please take the contents of their envelopes too.

They could be taken to the secretary's meetings next week.

### **Benevolent Secretary -Caroline Duarte**

Read by Sheron in Caroline's absence

President Dorothy, Executive and Delegates

Balance at 31:3:18 stands at £9,640.73

To date I have only had two donations in for the current financial year but expect that will increase in time, I hope!! Remember, this fund supports and recognises either current or past members of the County whose circumstances have undergone change . They need our support no matter how small just a card can speak volumes especially in someone's time of need or in loneliness. As someone said to me the other day I never thought I would be receiving something from the County. Remember it could be you! Donations must be received by September 2018 for these to be registered in the 2019 hand book.

Since the beginning of the year several cards, flowers, plants and gifts have been sent to the following people: Barbara Smith ( Chessington), Janet Robins ( Milford), Joan Murphy ( Supreme), Jill Huggett (Reigate Priory), Hazel Gater(Ember), Lilian Poole ( Camberley), Margaret Court( Tongham), Pat Mussell (Southey), Pat Holmwood( Ember), Gill Platt( Milford), H.Green(Bramley), Pat Bourne( Sutton), Christine Ryan( Colliers Wood), Val Collip(Southey)and Diane Tarran ( Purley Bury).

Naturally cards and flowers in some instances have been sent to families of the bereaved. We try not to miss anyone but ladies I am relying on you to let me know when someone needs some help and attention.

Are there any questions?

No questions but Sheron reminded delegates to ring Caroline first and she will send the expenses to you once the receipt has been received.

### **Bowls England Delegate Report – Pauline Biddlecombe**

It gives me great pleasure to commence my brief report on a very happy note - John Bell from Cumbria has been elected as World Bowls President for a third consecutive term. I understand John won comfortably and will occupy the position until the next World Championship in Australia in 2020. His position will be ratified at the April 14<sup>th</sup> World Bowls Council meeting.

The Bowls England Investiture of the 2018 Presidential Team took place at the AGM on 24<sup>th</sup> February 2018 at the Hilton Hotel, Coventry:

- President – Bill Smith (Leicestershire)
- Senior Vice President – Hazel Marke (Hampshire)
- Junior Vice President – Paul Robson (Hampshire)
- Immediate Past President – Viv Tomlinson (Lancashire)

Bowls England will be meeting shortly with representatives of the Commonwealth Games Federation, Birmingham City Council and Warwick District Council – the main objective being to look at the implications of the Games on its schedule for 2022, including any impact on the National Championships – County Associations will be updated at the earliest opportunity.

Alternative hospitality arrangements have been made at the National Championships because of the closure of the Royal Navy Association Club and I believe this information has been communicated to Counties.

Warwick District Council has extended the lease at Riverside House until Spring 2021 and this assists Bowls England's finances considerably but Bowls England will continue to seek potential office accommodation within the vicinity of Royal Leamington Spa.

Tom Millership – Administrator Competitions – left Bowls England in mid-March for a new job opportunity.

Bowls England Finances continue to be healthy and the surplus is mainly due to the current agreement with Warwick District Council for the office accommodation at Riverside House.

Membership Affiliation Fees for 2019 will remain unchanged at £5 per playing member and Associate membership at £30.

National Championship Entry Fees will also remain unchanged for 2019 at £2.50 per head.

No change either for National Competitions for 2019

- National Comps (individual/team events) £4.50 per person
- National Comp (side events) £30
- National Champion of Champions £6.50 per person
- Sutton Winson Tournament £5 per person
- Johns Trophy £70 per entry
- Amy Rose Bowl £16 per entry
- Middleton Cup £70 per entry
- White Rose Trophy £30 per entry

New Board Directors:

- Director of Coaching – John McGuinness (Buckinghamshire)
- Director of Development – Adam Tanner (Wiltshire)

Selection and Audit and Review Committees were ratified following Regional Group election.

The proposition submitted that the first game losers play for an Amy Rose Plate was lost.

The updated Articles of Association following the discussion at the Special General Meeting and consultation with Bowls England Lawyers were approved.

Lawyers and Accountants and Auditors remain unchanged.

The Bowls England Disciplinary Committee is appointed by the Board:

- John Durston (Somerset) Chair
- Pauline Biddlecombe (Surrey)
- Chris Smith (Nottinghamshire)
- Keith Young (Warwickshire)

May I remind you all again that if you, your club experience a problem with a particular member(s) and the Committee consider it should be referred to the Governing Body please remember to consult Bowls England Rules and Regulations – No.9

Finally to end on a happy note:

Norma Hazzledine (Derbyshire) International Events

And

Jeff Applegate (Buckinghamshire) Operational Services

As a thanks to their work on the Board they were awarded Bowls England Life Membership.

### **Zone Secretary's Report**

**Zone 1 – Pat Chappell**, I hope you have all taken your zone game letters and envelopes from your folder. Please give them to the relevant people. We won the Phyll Hill trophy last year and it would be nice to win it again (if that's not too greedy). Anyone who has their Surrey Badge and anyone who has entered the Surrey comps this year is eligible to play. I may have missed some, in that case you have spares to hand around  
Details of how to contact me are at the bottom of the letter

Thank you in advance.

**Zone 2 – Val Hobart**, we did very well last year and nearly won so let's do better this year. Letters are in the club folders so please hand them around and we will go for it.

**Zone 3 – Jean Colvin**, I am in the modern era and will send out emails nearer the time. If I send them out too early people forget. The games will need to start at 11.00am as we have to be off the green by 2.00pm. Jean asked if we want tea and coffee on arrival – if players wish for it they can buy their own. Any refreshments after the games to be decided – ask players when accepting the games can state if they need a sandwich etc.

**Zone 4 – Marion Beach**, I have sent out 132 letters for the Zone games plus a letter and form for the secretaries of each club to put on their notice board. In case I missed anybody out or whether anyone else not on my list would like to play.

I hope this year I will get a better response than last years

#### 200 Club Draw

First	£125.00	Marion Beach (Windlesham)
Second	£75.00	Susan Sharp (Caterham)
Third	£30.00	Jean Taylor (Caterham)

Date of the next meeting **Tuesday 2<sup>nd</sup> October at 1pm at the Mansel Centre**

The joint AGM - Saturday 10<sup>th</sup> November 10.00am at the Reigate Manor Hotel

Sheron announced there are two posts to fill on the Executive Committee – Pam’s departure and the need for a new Match Secretary and we are still looking for an Assistant Secretary.

Mrs V. Owen (Southey) thanked Pam for all her hard work over the years, carried out most efficiently

#### **Any Other Business**

At the October Council Meeting you will be told who is standing for the Executive, along with their proposers and seconders. With the exception of the incoming President and Senior Vice President there will be no voting at the Council meeting in October, but these Officers will be elected at the joint AGM.

Carolyne Lythgoe (Camberley) asked for clarification of start time for Zone Games – agreed 11.00am  
Marianne will put the time on the website

#### Tours – Jan Pedersen

Ladies, unfortunately the numbers for our tours are falling every year and to date for Dorothy’s tour we only have 24, 4/5 of whom are non -bowlers.

If there are more of you here today who would like to join us please see Dorothy or myself after the meeting. We need to think seriously as the hotel is booked and if we are to cancel it would be only fair to do so sooner rather than later. Our cut off point would be the end of April.

When we play bowls on tour, clubs are unable to make up a team of all ladies and the majority are mixed opposition. With this in mind, is it time to make our tours mixed as well – therefore increasing numbers. I know this has been aired in the past and it was voted against quite strongly.

Another thought, is there any mileage in a joint Presidential Tour with the men. Contact has been made with their tour organiser, who feels it makes complete sense now to move forward as such. Many of our ladies do support the Men’s tour, as they like to be away with their partners – it then is not cheap if you support both.

Please think seriously about the future tours and let us know asap yours and your club’s thoughts – especially for Dorothy’s tour

Meeting closed 2.00pm